

# Town of Acton License or Permit Application

For Town Use Only

To the Licensing Authorities of Acton:

The undersigned hereby makes application for the following described license, in accordance with the provisions of the General Laws, and amendments thereto.

Please indicate the License or Permit for which application is being made

Auction Entertainment One Day Liquor Common Victualler Class 1 or 11

Automated Amusement 24 Hour Permit Fair or Sale Concert Other \_\_\_\_\_

Name of Organization/Applicant Shilpa Kandage

Location of Event Nara Park Picnic Area (smaller area)

Name of Owner of Premises Town of Acton

DESCRIPTION OF EVENT (i.e., Fee or donation charged?, Name of operators of event? Purpose of event? Parking availability?)

Baby Shower potluck picnic BBA Families with young children  
Dancing should not be problem as families travelling together to event.  
Only a very few people will be having a beer or wine, most will not.  
25-30 people including children + babies.

Date of Event: June 7, 2008 Hours of Event or Operation: 10-5 including set-up/clean-up

Name of person making application Shilpa Kandage

Occupation mother

Residential Address 284 Great Road, Unit B4 Acton, MA 01720

Business Address \_\_\_\_\_

Telephone: Home 978-274-0464 Business \_\_\_\_\_

E-Mail Address: skandage1@yahoo.com

Date of Naturalization, if not born in U.S. n/a

Male or female Female

Date of Birth 04/13/1976

Place of Birth Pune, India

Father's Name Narsingh Inge

Mother's Maiden Name Chorghade

Height 5 ft. 3 Inches

Weight 105

Complexion Brown

Hair Black

Eyes Black

Have you ever been arrested for any law violation? No.

If so, when \_\_\_\_\_

Where \_\_\_\_\_

State Briefly \_\_\_\_\_

References (names and addresses)

Amy Yadav 27 Pine St., Arlington, MA 02474

Kerri Rivolovitz 51 Park St., Cambridge

tel: 516-650-2297

Satish Raj 235 Algonquin Trail

Ashland 01721

Signature of Applicant

781-310-2211

tel: 508-881-...



**TOWN OF ACTON  
RECREATION DEPARTMENT**

472 Main Street  
Acton, Massachusetts, 01720  
Telephone (978) 264-9608  
Fax (978) 264-9630  
www.acton-ma.gov

**2008 APPLICATION FOR USE OF RECREATION FACILITIES**

**Complete Sections I & II only.** File application with the Acton Recreation Department at least **TWO WEEKS prior to the date desired.** Adult and Youth Organizations must provide a current Certificate of Liability Insurance and sign the Acton Recreation Field Use Permit and Weather Policy (available on-line or at the Rec. Dept.) for a Permit to be granted. Uncompleted applications will be returned. Please allow up to two weeks for your application to be processed. Upon approval of application, payment is due to secure your facilities rental and permit will be issued.

**Section I**

Application Date: 4-10-08 E-mail Address: skandage1@yahoo.com

Name of Organization: \_\_\_\_\_

Contact Person: Kandage Shilpa Phone: Home (978) 274-0464

Address: 284 Great Rd, unit-B4 Work (978) 201-6876

Town/City: Acton State: MA Zip Code: 01720

Organization: Resident ☒ Non-Resident Number of Participants: ~~25~~ 25

Describe Activity: Baby Shower Potluck, picnic, bbq

**Section II**

**FACILITY/ FIELD REQUESTED: (PLEASE CIRCLE)**

Rt. 2A/27 Field 1: Little League Field	Rt. 2A/27 Field 2: Little League Field	Concord Road Soccer Field	Elm Street Tennis Court (two courts)
Elm Street Small Soccer	Elm Street Softball Field	Gardner Playground (Rt. 111)	Great Hill Soccer Field
Little Great Hill Small Soccer Field	Hart Little League or Softball Field (Conant)	MacPherson Little League or Softball Field (Conant)	Jones Full Size Baseball, Lacrosse/Pop Warner
School Street Small Soccer Field	School Street Large Soccer Field	School Street Lacrosse Field	NARA Softball Field
NARA Large Soccer Field	NARA Small Soccer Field	<u>NARA Picnic Area near playscape</u>	NARA Bathhouse Pavilion
NARA Amphitheater	NARA Patio Tent Area	NARA Beach Group Swim Passes	T.J. O'Grady Skate Park

\* The Picnic Area, Patio Tent, and Bathhouse at NARA are not available for rental during the NARA Youth and Mighty Mini Summer Program Hours (8:00 AM – 5:30 PM Monday – Friday June 23 – Aug. 27, 2008) Permits will not be available at NARA Park for these dates in 2008: May 31, July 4, July 5, Aug. 14, Sept. 13.

**DATE REQUESTED:** We do not offer rain dates, you must request an additional permit for requested alt. date.

1<sup>st</sup> Choice June 07 '08 Time Requested: Start Time: 10:00 am End Time: 5:00 pm : Full Day

2<sup>nd</sup> Choice June 8 '08 Time Requested: Start Time: 10:00 am End Time: 5:00 pm , Full Day

Will Food/Beverages be Served? Yes If Yes, be specific picnic-potluck

Will Alcohol be Served? may be Has a permit been obtained by the Board of Selectmen? pending

\*A separate application and fees for liquor license is obtained through the Town Manager's Office—please note this application is filed with the Board of Selectmen and is needed no less than one month prior to your event.

Equipment Requested:

5 picnic tables 5 number needed \_\_\_\_\_ stage electricity (additional fee)

NARA Park now has charcoal grills at some of the picnic area locations. You are welcome to bring your own charcoal or propane grill. NARA Park bathrooms are open during normal business hours.

Revised: January 29, 2008

**CANCELLATION POLICY:** EFFECTIVE January 1, 2007. If you want to cancel a facility/field reservation; you would get a 50% refund, if less than 30 days notice, no refund will be issued.

The Lessee or user of the facility/field will hold the Town of Acton and all its agents harmless from any problem resulting from the leasing or utilization of the premises. The Town of Acton reserves the right to cancel any permission, whenever, in its discretion, such cancellation seems advisable.

*[Signature]*  
(Representative's Signature)

4-10-08  
(Date)

Section III  
for office  
use only

**REQUIRED SERVICES ASSIGNED:**

\_\_\_\_\_ Fire – All commercial use of propane tanks need permit. (Over 50 gallons) Contact the Acton Fire Dept.  
978-264-9645

\_\_\_\_\_ Police

\_\_\_\_\_ Health Department Permit (Obtained at the Board of Health-separate fee with BOH)

\_\_\_\_\_ Swimming—all swim passes must be purchased at time of permit issuance. Additional passes may be purchased at the group rate onsite if permit holder has received permission in advance from Recreation Director.

\_\_\_\_\_ Portable Toilets Required      Location Required: \_\_\_\_\_

\_\_\_\_\_ Dumpster required

\_\_\_\_\_ Liquor License (see Section II)    Approved    Denied

**ESTIMATED RENTAL FEES:**

Bldg. Rental \$ \_\_\_\_\_ Field Rental \$ 70 Swimming Fee \$ \_\_\_\_\_ Electrical Fee \$ \_\_\_\_\_

Security Deposit (required) \$ 300 (if liquor permit is issued)  
separate check payable to Town of Acton

**PERMIT FOR USE OF RECREATION FACILITIES**

☒ **THIS APPLICATION IS APPROVED FOR USE OF FACILITIES AS SCHEDULED.**

☐ **THIS APPLICATION IS DENIED FOR THE FOLLOWING REASONS:**

Permit issued by *Walter Akerman* 4/10/08  
Recreation Director Date

Special Instructions: \_\_\_\_\_

Copy to:

☒ Grounds (Shawn O'Malley)

\_\_\_\_\_ Police

\_\_\_\_\_ Fire

\_\_\_\_\_ Health Department

\_\_\_\_\_ Town Manager

☒ Lifeguards

\_\_\_\_\_ Authorized Rep.

**Office use only:** Application Received on: 4/10/08 By: *mt*  
Application approved denied on: 4/10/08 Withdrawn: \_\_\_\_\_  
Applicant contacted on: \_\_\_\_/\_\_\_\_/\_\_\_\_ by: phone email mail  
Second contact on: \_\_\_\_/\_\_\_\_/\_\_\_\_ by: phone email mail  
Payment by: cash check money order Application withdrawn: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Amount Paid \$ 70 Date Paid 4/10/08

## Maryjane Kenney

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**From:** Frank Widmayer  
**Sent:** Friday, April 11, 2008 10:16 AM  
**To:** Maryjane Kenney  
**Subject:** RE: NARA: One-day License

I have no problem with the one-day license.

Frank J. Widmayer III  
Chief of Police  
(978) 263-2911

-----Original Message-----

**From:** Maryjane Kenney  
**Sent:** Friday, April 11, 2008 8:21 AM  
**To:** Frank Widmayer; Robert Craig  
**Subject:** FW: NARA: One-day License

Please see attached and return with comments for the meeting on April 28. Thank you

Maryjane

-----Original Message-----

**From:** ATH-MGR-COPIER@acton-ma.gov [mailto:ATH-MGR-COPIER@acton-ma.gov]  
**Sent:** Friday, April 11, 2008 3:21 AM  
**To:** Maryjane Kenney  
**Subject:** NARA: One-day License

Please open the attached document. It was scanned and sent to you using a Xerox WorkCentre.

Attachment File Type: PDF

WorkCentre Location: ATH 2nd floor  
Device Name: ATH-MGR-WC7675

For more information on Xerox products and solutions, please visit <http://www.xerox.com>

## Maryjane Kenney

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**From:** Robert Craig  
**Sent:** Friday, April 11, 2008 9:24 AM  
**To:** Maryjane Kenney; Frank Widmayer  
**Subject:** RE: NARA: One-day License

I have no objection to the license.

Chief Craig

-----Original Message-----

**From:** Maryjane Kenney  
**Sent:** Friday, April 11, 2008 8:21 AM  
**To:** Frank Widmayer; Robert Craig  
**Subject:** FW: NARA: One-day License

Please see attached and return with comments for the meeting on April 28. Thank you

Maryjane

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**From:** ATH-MGR-COPIER@acton-ma.gov [mailto:ATH-MGR-COPIER@acton-ma.gov]  
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Device Name: ATH-MGR-WC7675

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